

ATES PATENT AND TRADEMARK OFFICE

12/04/2003

UNITED STATES DEPARTMENT OF COMMER & United States Putent and Trademark Office: Address: COMMISSIONER FOR PATENTS PC. Dox 1450
Alexandra, Viginia 22313-1450
www.usplu.gov

FILING OR 371 (c) DATE

FIRST NAMED APPLICANT Patricia Carlson

ATTORNEY DOCKET NUMBER 20986.001

CONFIRMATION NO. 6973

Intellectual Property Department DEWITT ROSS & STEVENS S.C. **US Bank Building** 8000 Excelsior Drive, Suite 401 Madison, WI 53717-1914

10/727,368

FORMALITIES LETTER *OC000000012039999*

Date Mailed: 03/05/2004

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

03/15/2004 SDIRETA1 00000021 10727368

01 FC:2051

65.00 OP

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below. however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.

SUMMARY OF FEES DUE:

Total additional fee(s) required for this application is \$65 for a Small Entity

• \$65 Late oath or declaration Surcharge.

Replies should be mailed to:

Mail Stop Missing Parts

Commissioner for Patents

P.O. Box 1450

Alexandria VA 22313-1450

A copy of this notice MUST be returned with the reply.

Customer Service Center
Initial Patent Examination Division (703) 308-1202
PART 2 - COPY TO BE RETURNED WITH RESPONSE

MAR 1 2 2004 W

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Appln. Serial No.: 10/727,368 Filing Date: December 4, 2003

Attorney Docket No.: 20986.001 Group Art Unit: 2837

Applicant(s): CARLSON, Patricia

Examiner: Unknown

Title: METHOD OF CONVEYING MUSICAL INFORMATION

TRANSMITTAL OF MISSING PARTS OF APPLICATION UNDER 37 C.F.R. § 1.53

Mail Stop Missing Parts Commissioner for Patents P.O. Box 1450 Alexandria, VA 22313-1450

To the Commissioner:

In response to the Notice of Missing Parts which was mailed on March 5, 2004, enclosed are the following documents for filing with the above-referenced U.S. Patent Application:

- 1. A Declaration and Power of Attorney, executed by the applicant on December 10. 2003.
 - 2. Copy of the Notice to File Missing Parts of Nonprovisional Application.

A check for \$65 is enclosed to cover the fees associated with this communication. The Commissioner is hereby authorized to charge any additional fees or credit any overpayment to Deposit Account No. 18-2055.

Having now complied with all of the requirements of 37 C.F.R. § 1.53, applicant respectfully requests that this application be placed upon the files for examination.

Respectfully submitted,

Joseph T. Leone, Reg. No. 37,170

DEWITT ROSS & STEVENS S.C.

US Bank Building

8000 Excelsior Drive, Suite 401 Madison, Wisconsin 53717-1914

Telephone: (608) 831-2100 Facsimile: (608) 831-2106

I hereby certify that this correspondence is being deposited with the U.S. Postal Service as first class mail in an envelope addressed to:

Mail Stop Missing Parts Commissioner for Patents P.O. Box 1450 Alexandria, VA 22313-1450

Date of Deposit:

3-4-04

Signature: Marcia Layton